

1 Register for the event

- Change the quantity to '1'
- Click 'Register'
- Complete the registration form

Note: There needs to be a registration form filled out for each person attending a training.



2 Click 'Download the App'

- Choose which app you need for your device(s): App Store, Google Play, Desktop/Laptop

3 Create your Whova account and sign in

- Explore the Whova platform
- Complete your attendee profile
- Visit exhibitor booths
- Network with other attendees

4 Add classes to your agenda

February 10th at 8 a.m. (MST) | There is limited seating, so class sign up will occur on a first-come, first-served basis.

- [Download the Whova Mobile App](#)

Note: Adding classes to "your agenda" **has to be** done through the mobile app. We apologize for the inconvenience and appreciate your patience as we all navigate this virtual platform.

- Sign in to the app
- Go to the Agenda
- Find the class you are interested in and click 'Add to my agenda'

5 Access the event

- You can attend your classes using whichever device you prefer: mobile or desktop.

Note: Each person attending a training needs to have their own Whova account in order to have their own class agenda.

Employers registering multiple people... You can create a Whova account for each of your employees. You will need to have their email address and create a username and password for each of them. Make sure to write their credentials down, so they can access the event in March.